

## Gate Access

Below are instructions for members and their invited guests, including any maintenance / repair personnel. Please read this carefully and inform your guests on how to reach you when arriving at the gate.

If your name is not on the kiosk, please contact Waccamaw Management. You will find their contact information at the bottom of the Home Page.

Instructions to Use Kiosk

There are two methods to search for or call a resident.

### To Search by Name

- \* Phone Call
- \* Find a Name
- \* Scroll through list of names or use search feature to list the first few letters of name
- \* Tap on the Member Name

The kiosk will call the member on the cell phone or home phone, whichever number that member assigned.

The member will hit 9 to open the gates

### To Call using directory code

***THIS IS NOT A CODE THAT AUTOMATICALLY OPENS THE GATE BUT A SHORTCUT TO DIAL THE MEMBER***

- \* Phone Call
- \* I have a directory code
- \* Enter the directory code
- \* Tap the Call Button

The kiosk will call the member on the cell phone or home phone, whichever number that member assigned.

The member will hit 9 to open the gates

Please add this number to a list of telephone numbers you will accept. This is the Kiosk Telephone number that will be calling you. You can not dial this number. When someone uses the kiosk to call you you will be receiving a call from **252-713-4342**

## Obtaining Cards and Remotes

Access Cards and Key Fobs for Access

In addition to your magnetic cards, you may purchase a key fob (clicker) from Waccamaw Management for a fee. You will find Waccamaw Management contact info at the bottom of the Home Page.

