

**Oyster Harbour Homeowners Association
c/o Waccamaw Management
605 Briarwood Drive Ste C
Myrtle Beach, SC 29572
info@waccamawmanagement.com**

NEW CONSTRUCTION APPROVAL REQUEST
(To be completed in Ink.)

Date of Submittal: _____ Licensed Builder: _____
 Lot #: _____ Builder NC License #: _____
 Physical Address: _____ Telephone #: _____
 Owner (s): _____ Telephone #: _____

ARC Review Fee (\$1500): Check # _____ (payable to: Waccamaw Management)
Road Maintenance Deposit (\$1000): Check # _____ (payable to: Oyster Harbour HOA)
Compliance Deposit (\$3000): Check # _____ (Payable to: Oyster Harbour HOA)

Please refer to the latest revision of the Oyster Harbour Homeowners Association Architectural Review Manual before submitting plans. Copies are available at the Management Office.

**The Builder will furnish for review by the Architectural Review Committee the following:
THIS COMPLETED FORM WITH ONE (1) COMPLETE SET OF DRAWINGS.**

PLEASE NOTE: Submittal must be complete in order to be reviewed. Each sheet of plans should be labeled in the lower right hand corner as to lot number, date, and sheet number. All drawings must be in original type. No hand written modifications will be accepted. One set of drawings will be retained by the Oyster Harbour HOA. The other set of drawings will be returned to the builder.

1. DRAWINGS REQUIRED

Scale: Based on Industry Standards.

Hand written notes reflecting changes to the original drawings are not acceptable.

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| 1. Site Plan- must indicate setbacks | 4. Second Floor Plan |
| 2. Foundation/Basement plan | 5. Elevations- with finish grade indicated |
| 3. First Floor Plan | 6. Landscape Plan- including retaining walls, names, sizes, and locations of plantings, etc. (this is just a preliminary plan) |

2. ADDITIONAL DOCUMENTS REQUIRED

1. A Topographical Survey (**REQUIRED**) w/trees 6" species or larger
2. Brunswick County Improvement Permit showing footprint of house, location of septic tank, and location of tile field.
3. Plan for proper erosion/drainage control

3. HOUSE PLANS AND ELEVATIONS

FLOOR PLANS- Square footage

First Floor _____ sq. ft Basement _____ sq. ft Garage _____ sq. ft
 Second Floor _____ sq. ft Total Heated Area _____ sq. ft

SPECIFICATIONS OF EXTERIOR MATERIALS **(SAMPLES OF EXTERIOR MATERIALS ARE REQUIRED)**

Materials listed must match submitted plans. Materials shown on plans supersede those listed below.

Materials: Manufacturers Name/Color	Materials: Manufacturers Name/Color
Brick _____	Windows _____ Shutters _____
Wood Siding _____	Vinyl Siding _____ Front Door _____
Roof _____	Trim _____ Gutters/Downspouts _____

4. IMPERVIOUS SQUARE FOOTAGE SURVEY

Submit Plans to: Oyster Harbour HOA, 605 Briarwood Dr. Ste. C Myrtle Beach, SC 29572

Licensed Builder or Owner Signature: _____

Printed Name of Licensee or Owner: _____